



THE INSTITUTE OF CHARTERED SECRETARIES AND ADMINISTRATORS IN ZIMBABWE

(A constituent member of the Public Accountants and Auditors Board (PAAB) and a member of the Pan African Federation of Accountants (PAFA))

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20 December 2016

Dear Member

ICSAZ MEMBERSHIP SUBSCRIPTIONS: 1 JANUARY TO 31 DECEMBER 2017

Membership subscriptions for the year beginning 1st January 2017 have now been set and remain unchanged. The following fees are set:

FCIS	US\$310 "inclusive of PAAB subscriptions"
ACIS	US\$286 "inclusive of PAAB subscriptions"
GRAD.ICSA	US\$187
ELECTION FEES	US\$150
RETIRED	US\$ 65
PAAB ELECTION FEES	US\$260
PENALTY	US\$ 15

Please note that it is now a requirement for all members to be registered with the PAAB. Members who are not registered with PAAB need to pay an additional \$260 and complete the registration form to enable them to be registered. The PAAB registration forms can be obtained from the office.

NB. The membership subscription fees include an amount for a one-day CPD seminar. One cannot use the free CPD seminar facility to attend events like the Annual Conference, Dinners, Cocktails and Luncheons. The free CPD seminar can only be utilised after one has paid the full membership subscription fees for the year.

You are requested to pay the subscription fees by 31 January 2017. Payments after the due date will attract a penalty. The fees may be paid in cash at the ICSA offices. Members resident outside Harare can deposit their subscription fees into our Account. The bank is CBZ Bank, Selous Avenue Branch, Account No. 02121960260020, Branch Code 6109, and Swift Code COBZZWHA or Standard Chartered Bank, Avondale Branch, Account No. 8700209963800, Branch Code 5101, and Swift Code SCBLZWHXAXXX.

I look forward to receiving your payment.

Yours sincerely

T T Mushonga (Ms)

Manager: Members and Students Services

To: - The Chief Executive and Secretary
ICSAZ
P O Box CY 172
Causeway
Harare

MEMBERSHIP & PAAB SUBSCRIPTIONS –2017

I enclose a cash amount of \$ in payment of my full year subscriptions for 2017.

Name:..... FCIS / ACIS / GRAD.ICSA Membership No.
(This is displayed on your certificate – please ensure that you show the correct number.)

Other Qualifications

Employer:..... Position:

Business Phone No. Mobile No Home Phone No

Postal Address if changed E-mail Address: